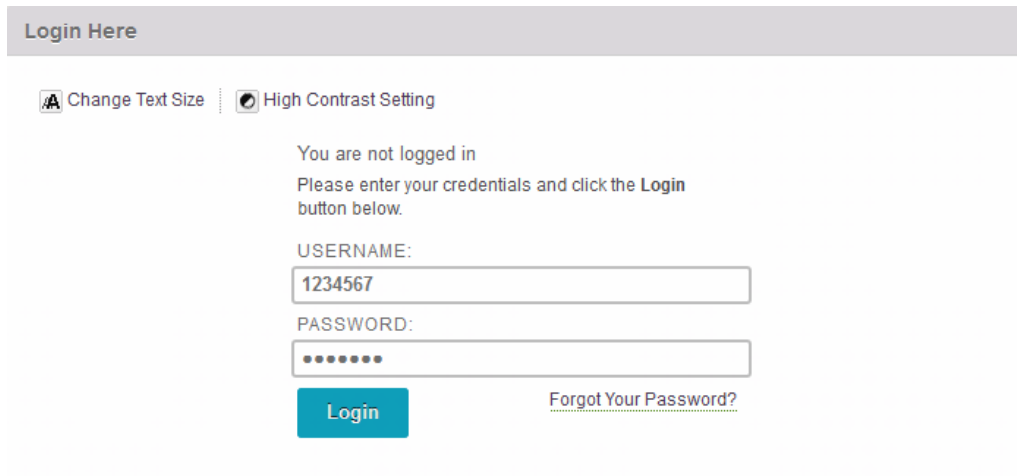


## Blackboard Learn 9.1 How To

### Student Logging into Blackboard

1. In a web browser go the following site: <http://sbccd.blackboard.com>
2. To login to Bb, enter your **Student ID number** issued by the District for both Username and Password. Use all 7 digits including the first zero. **Enter the SAME NUMBER FOR BOTH USERNAME and PASSWORD.**



The screenshot shows the Blackboard login interface. At the top, there is a "Login Here" button. Below it are two settings: "Change Text Size" (disabled) and "High Contrast Setting" (checked). The main content area says "You are not logged in" and "Please enter your credentials and click the Login button below." There are two input fields: "USERNAME:" with the value "1234567" and "PASSWORD:" with masked characters "••••••". Below the fields is a blue "Login" button and a link for "Forgot Your Password?".

3. The Blackboard courses you will be teaching will appear in the section titled **“My Courses”**.
4. Clicking on a course title link will take you to that particular course’s site.

### Changing Your Password

It is good practice to change your password frequently to prevent unauthorized access to your account.

1. From the global navigation menu located in the upper right most corner of the page, click **Settings** and select **Personal Information**.
2. On the Personal Information page, select **Change Password**.
3. On the Change Password page, type a new password for the account. The password must be at least one character and contain no spaces. Passwords can contain a maximum of 32 characters.
4. Type the **password again** to ensure accuracy.
5. Click **Submit**.

